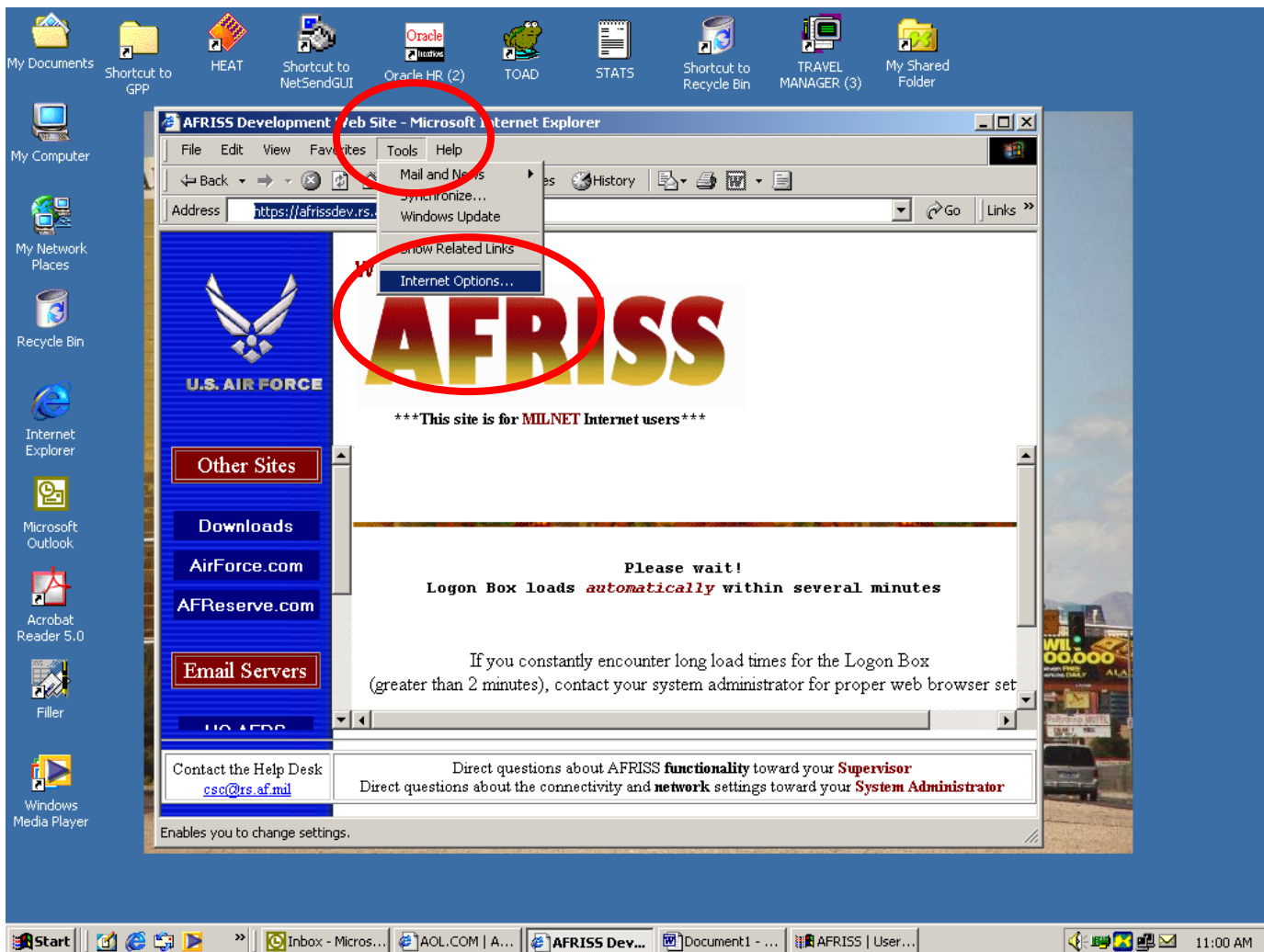


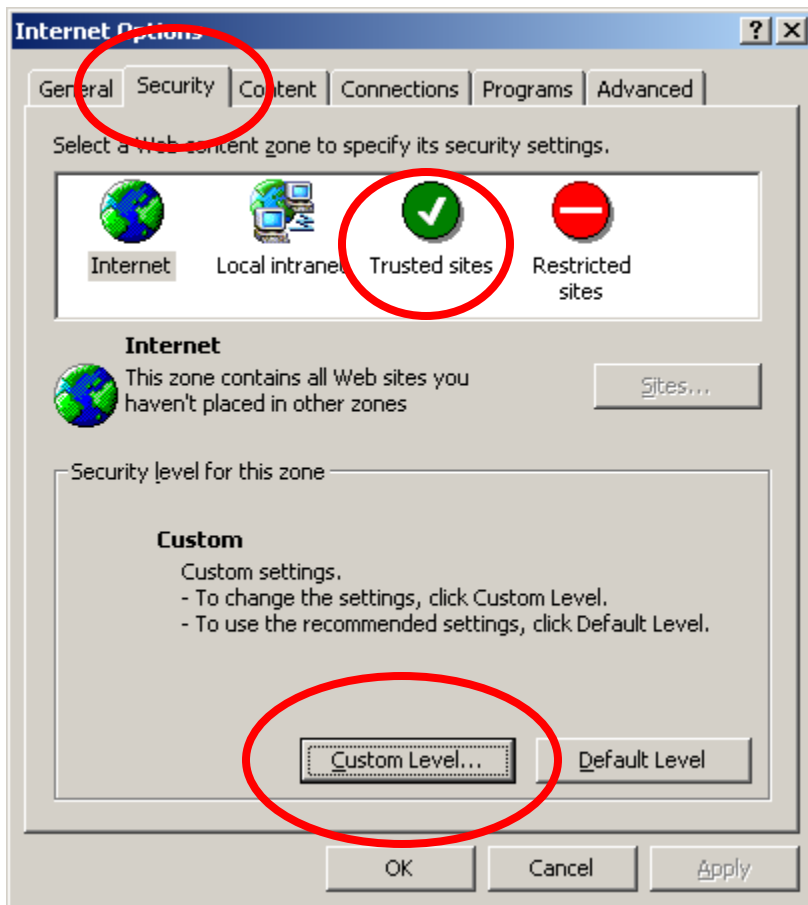
CUT AND PASTE UPGRADE INSTRUCTIONS

Implementation of these instructions will result in the user gaining full “Cut and Paste” abilities within AFRISS. Copying text from word and pasting into an AFRISS remarks block or form is now possible.

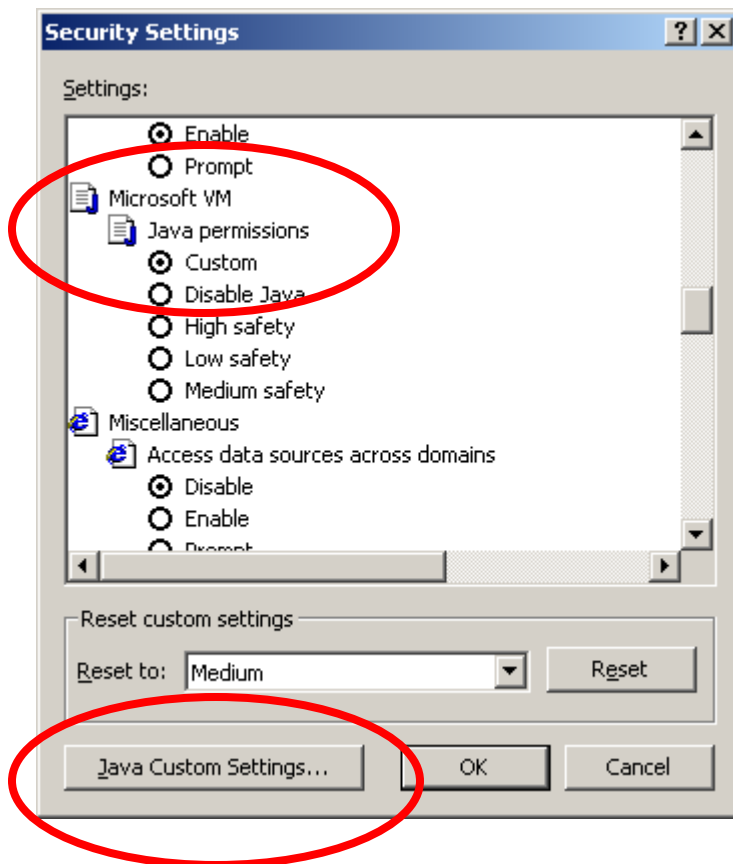
- From the AFRISS internet screen, select Tools
- Select Internet Options



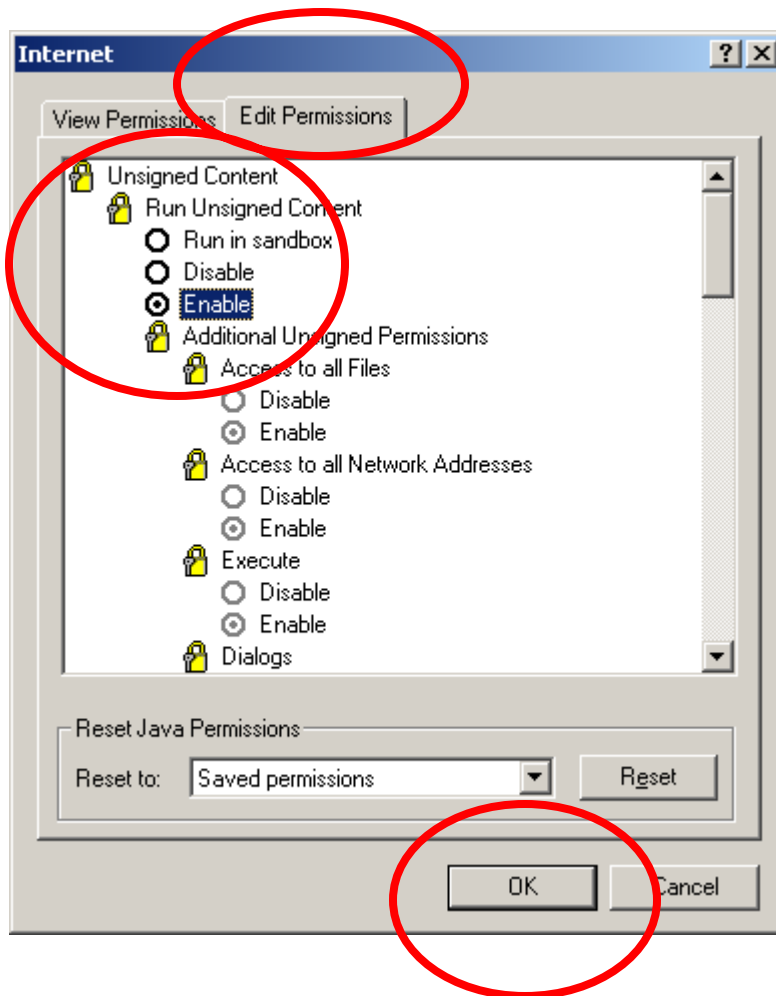
- Select the security tab
- Select the Trusted Sites icon
- Select the Custom Level tab



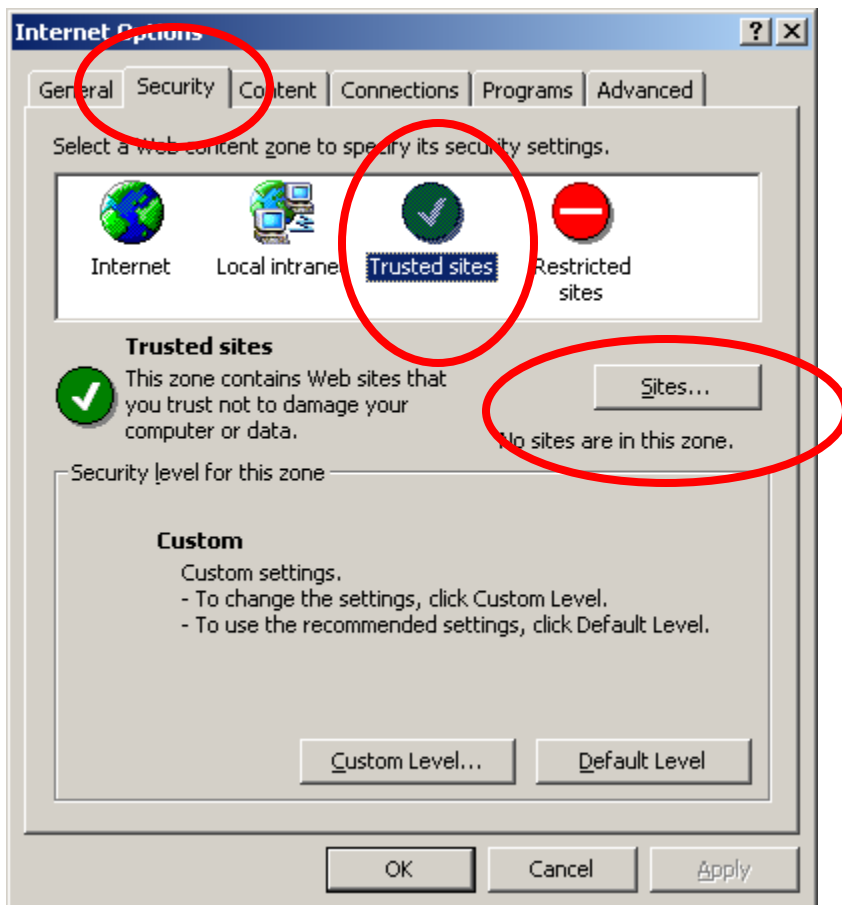
- Scroll down and locate Microsoft VM
- Under Java Permissions, select Custom
- Select Java Custom Settings



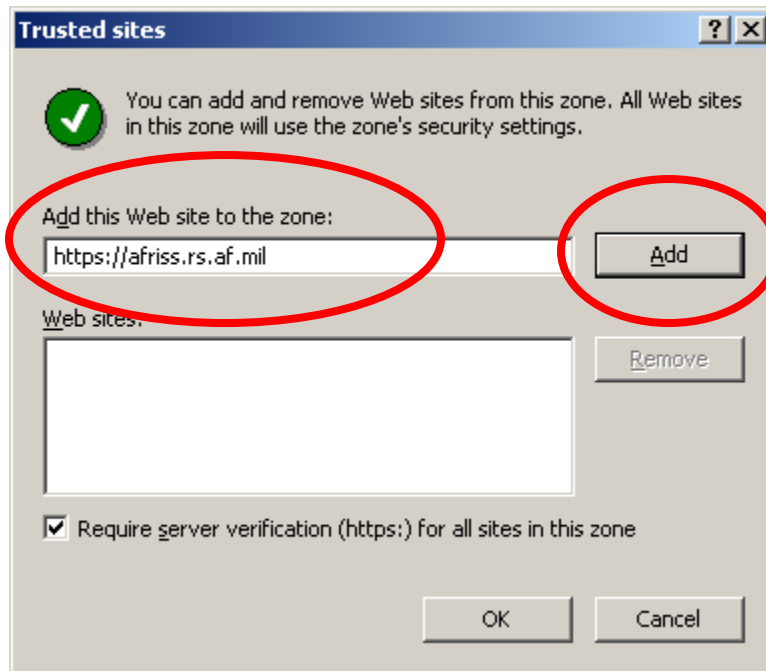
- Select the Edit Permissions tab
- Under Unsigned Content, select Enable
- Select OK



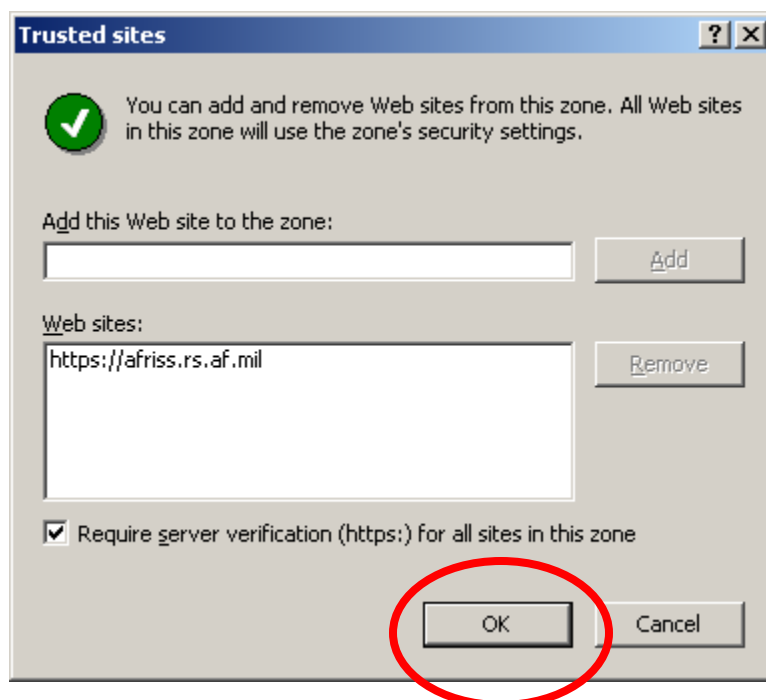
- Continue selecting OK until your get an “Are you sure...” message
- Select Yes for the “Are you sure change” message
- Return to the Internet Options window
- Remain under the Security tab
- Remain under the Trusted Sites icon
- Select the Sites button



- In the “Add this site...” line, type in your AFRISS address insuring that you use your proper suffix (either .mil or .com)
- Select the Add button



- Select the OK button



- Select OK
- Process completed
- Cut and Paste ability will now be available after reinitiating the AFRISS site!!!

NOTE: USERS MAY ENCOUNTER SOME WINDOWS (TELEPHONE PROSPECTING, WORKFLOW, AND/OR RECORD ACTIONS) THAT WHEN OPENED WILL ONLY DISPLAY HALF OF THE WINDOW. WHEN THIS OCCURS, HOLD DOWN THE SHIFT KEY AND PRESS THE PAGE UP KEY, THIS WILL RESIZE THE WINDOW FOR YOU.

MSgt Posavad can be of further assistance if needed.

